

Referee Report Form

Candidates seeking nomination for a Vector Scholarship in Artificial Intelligence from the master’s program to which they have completed an application must complete the CANDIDATE INFORMATION and the INSTRUCTIONS FOR REFEREES sections (shaded) before emailing the form to their two referees for completion. Please note referees may be contacted to verify the information stated in the report.

We recommend downloading and saving this file locally before completing the form.

Candidate Information

Candidate name (last name, first name)
 Intended program of study (e.g. MSc in Computer Science):
 University (must be in Ontario):
 Expected program start date (month/year):

INSTRUCTIONS FOR REFEREES

Complete this referee form before submitting the form to _____ (master's contact name)
 no later than _____ (year-month-day) at _____ (contact email)

Note that failure to submit a completed form by the deadline will disqualify the candidate.

REFeree INFORMATION

Referee Name: - mail

Email address _____ Phone Number: _____
 University/Organization: _____ Title: _____
 I have known the candidate for _____ years and _____ months in my capacity as
 (supervisor, advisor, professor, manager, etc.)
 My assessment of the candidate is based on my experience with _____ (# of people)
 at a similar level over _____ years.

PART A. Please select the category that best describes the candidate’s performance on each item listed in relation to all others at a similar stage that you have assessed.

Characteristic/Attribute	Top 2%	Top 5%	Top 10%	Top 15%	Top 25%	Top 50%	Lower 50%	Unable to judge
Timely and satisfactory completion of work								
Originality and creativity								
Appropriate academic preparation and relevant experience for master’s AI-related study								
Work ethic (e.g. industriousness and motivation)								
Communication skills (written)								
Communication skills (oral)								
Critical thinking and problem solving skills								

Signature: _____ Date: _____ (yy-mm-dd)

PART B. *In the space allotted below, please provide details about the candidate's performance that support the ratings assessed in Part A. Use specific examples when possible to support your assessment. (Please use 12pt font)*

Signature: _____ Date: _____ (yy-mm-dd)